

## INFORMATION FOR POSTER PRESENTERS

### Website

Click [here](#)

### Displaying your poster

Location: St Catherine's College, Bernard Sunley Building

Boards available from 09:30 on Saturday 30 June

We ask you to have your poster in place by 11:15 on Saturday for MolPharm posters and 18:00 on Sunday for CABS posters.

MolPharm posters may be removed after the poster reception on Sunday (although you are also welcome to leave them up on Monday and Tuesday).

CABS posters should stay up until 15:30 on Tuesday.

### Poster manning times

ALL posters should be manned during the poster reception 18:00-19:00 Sunday

In addition:

MolPharm

There are no set times - please be ready to man your poster during the coffee/tea breaks.

CABS

Odd-numbered posters, P1, P3, P5 etc, to be manned 13:20-14:00 Monday

Even-numbered posters, P2, P4, P6 etc, to be manned 13:20-14:00 Tuesday

If you need a reminder of your board number please refer to your poster acceptance notification or see the [online lists](#).

### Poster preparation

1. Each presenter will be allocated one numbered board. The maximum size allowed for your poster is:

Size – A0 maximum (841mm wide x 1189mm high) (**portrait** format)

**This is the maximum size allowed for your poster**

You **must** follow these directions – larger posters will not be displayed at the meeting

2. Fixing materials for attaching your poster to the board will be available at the meeting.
3. Posters are usually more attractive when mounted onto a single background rather than being mounted on the board as several separate sheets.
4. The Organisers will provide the poster board numbers
5. You are invited to bring copies of your poster on A4 sheets to hand out to interested delegates.

6. Consider adding a QR code pointing to your website (perhaps make downloadable copy of your poster available there) or to contact you after the meeting. It's a way of enabling delegates to contact you easily or to view additional information - you could even include a video of yourself describing your study!

## **Organising your poster**

### **Title**

The title of your submitted abstract

### **Authors**

Who was involved, and their affiliations

### **Introduction**

A statement about the aims and objectives of the study

### **Methods**

A description of the methodology that you have adopted, including any assumptions

### **Results**

Include examples of the main results of the study

### **Conclusions**

List the main findings and your thoughts about how the work could be progressed further

## **Formatting your poster**

1. Keep fonts simple and use one or two different fonts only
2. Font size – your poster should be easily legible at a distance of 1.5 metres. We recommend the following minimum font sizes:

Title 84 pt

Authors/addresses 42 pt

Section Headings 30 pt

Text 24 pt

3. Keep use of colour to a minimum
4. Maintain a consistent style
5. Keep text to a minimum
6. Neutral colours work better as a back ground than bright colours
7. Make use of graphics where possible
8. Only include what is absolutely necessary
9. Do not overload tables and figures with information

10. Be selective when showing results
11. Check spelling
12. Above all, keep it simple

**Disclosure**

All presenters must include details of any potential conflicts of interest on their slides or posters - you must include details of any company support given, whether in conducting the research, analysing the data or preparing the presentation.

If you have any queries about these arrangements please contact the meeting organiser:

Janet Crompton  
Tel + 44 (0)1453 549929  
[Email](#)